



Norwich Swan Open Meet 21st and 22nd April 2018

3ER180720

Conditions

1. The Gala will be held under ASA Laws and Regulations, ASA Technical Rules of Racing and to ASA Open Meet Licensing Criteria.
2. The Promoter is Jane Weston
3. In the conditions below Norwich Swans Swimming Club is referred to as NSSC. The Club website refers NSSC web page where any information relevant to this meet will be published. All meet correspondence should be directed to galasecretary@norwichswansc.co.uk

Entries

4. Entrants must be ASA registered Category 2 members, belong to an affiliated club and enter in the name of one club only
5. Entry times must have been achieved since 21st April 2017
6. Times converted using the Sportsystems converter will be accepted
7. All entries of 5 or more swimmers must be made electronically. A Sports Systems entry file will be made available on the club website. There will be a charge of £20 for group entries not submitted electronically
8. Submitted entries and full payment shall reach the entry administrator by midnight on 21st March 2018. Late entries or those for which payment has not been received by the closing date will be rejected. Incorrect entries may be rejected at the Promoter's discretion
9. Where possible payments should be made by BACS. Bank details will be on entry information. Cheques should be payable to NSSC and sent to Gala Entry-Kings Head House, Whissonsett, Dereham. NR20 5 TH.
10. Submission of the electronic file will be regarded as full acceptance and agreement to all the Promoters conditions
11. Competing clubs will be notified by email the list of accepted and rejected entries one week after the closing date. It is the responsibility of the competing club to notify NSSC within seven days of any error or omissions. A corrected list will be published at the end of this 7 day period. No refunds will be given after this date.
12. The promoter reserves the right to reject entries to ensure the gala meets the ASA Open Meet Licensing Criteria. This meet is to give opportunity to swimmers to get East Region Championship qualifying times and therefore if oversubscribed the rejections start with slowest in each age group until the gala meets the criteria.
13. Entries to this meet will be held on computer and consent as deemed by the Data Protection Act 1998, to the holding of personal information on computer will be deemed to have been given by the submission of the entry. Personal data including name, age submitted and recorded times will be made public during the meet.

Fees

14. Entry fee for each event is £4.50
15. Coaches Passes will be £5 per person including lunch
16. Spectator entry fees are £2.50 per Session or £4 all day. Children under 10 are free
17. Weekend Programmes £3.00

Access to poolside

18. No club Officials or swimmers will be allowed poolside more than 30 minutes before the start of the first warm up on each day
19. Access to the changing room is not restricted to swimmers only. The other half of the pool is open to the public.
20. Access to the competition end of the pool is restricted to competitors for the session, club officials with passes, technical officials and appointed volunteers

21. No additional equipment such as chairs or treatment tables may be brought on pool side
22. All club officials planning to be on poolside must apply for a coaches passes for each day of the meet when submitting entry forms. Passes will not be available on the day.
23. It is the responsibility of the competing club to ensure that all their official have been DBS checked
24. All passes must be used by the club official named. All named persons must be ASA members
25. All swimmers under the age of 16 must be under the supervision of a pass holder during warm up, during the competition and in the vicinity of the pool
26. All passes must be worn in a prominent place whilst pool side
27. Club officials without passes on display may be asked to leave.
28. Swimmers must wear suitable clothes and foot wear poolside. Swimmers not wearing tops and foot wear will not be allowed dry side or in the viewing balcony.
29. In order to comply with the requirements of the venue, the promoter is obliged to ensure that anyone who wishes to take photographs or video at the meet first signs the photography book at the entry desk. Anyone signing the book will be issued with a photography sticker, which should be worn prominently. The rules on photography apply to swimmers, coaches, team managers, officials and volunteers as well as spectators, and to the use of mobile phones, tablets or other image-capturing electronic devices as well as cameras
30. No photography is permitted in changing rooms.

Warm up

31. Warm up will start 1 hour before the session start time
32. Warm up marshals will control the warm up lane session and their instructions must be adhered to at all times
33. All swimmers must follow the announced and posted warm up procedures made available on the day of the meet
34. The age groups for both boys and girls in each event will be 10, 11, 12, 13, 14, 15 and 16 and over
35. Competitors' ages shall be age 31st December 2018

Awards

36. Results will be heat declare swimmers. There will be no age group finals
37. Medals will be awarded to the first 3 in each age group
38. There will be spot prizes at random times throughout the 2 days

On The Day

39. Swimmer declaration forms must be completed before the start of each session and must be submitted to the recorder at least 30 minutes before the end of each warm up session. Club officials must not declare swimmers who are not present
40. Withdrawals after this deadline may only be made on medical grounds. Once a swimmer has be withdrawn on medical grounds they may not swim for the rest of the day
41. Any swimmer not present when required to swim will be identified from the results as DNC.
42. Swimmers must report to the marshalling area one event prior to their own. Any swimmer not reporting in time may be excluded from the event
43. The length of the pool is 25 m, 8 lanes with anti wave lane ropes and electronic timing.
44. It is the responsibility of the competitors and club officials to ensure that the diving blocks are only used if the swimmers are competent to dive at least to the standard of the ASA competitive start award
45. Starts in the water are allowed but swimmers must notify the Referee of their intention to do so (other than back stroke)
46. Swimmers are requested to remain in their designated lane until the race has finished they asked to leave the pool by the Referee. Swimmers must leave the pool by the side of the pool.

General Conditions

47. Neither the promoter nor NSSC will be responsible for any loss or damage occurring during this meet
48. The safety of swimmers, officials, spectators and others is paramount at all times. Everyone attending this meet must familiarise themselves with the location of the emergency exits which must be kept clear at all times. Everyone is asked to observe all normal precautions in the pool area, whilst moving around and to listen to the safety announcements which will be made prior to the start of each session
49. The Promoter and Pool Management reserve the right o refuse admission to any person whose behaviour is considered unsafe to themselves or to others or is against the pool rules, these conditions or the efficient running of the Meet
50. Any matter not covered by these conditions will be determined by the Promoter and referee subject to ASA laws, regulations and the ASA Technical rules of racing.